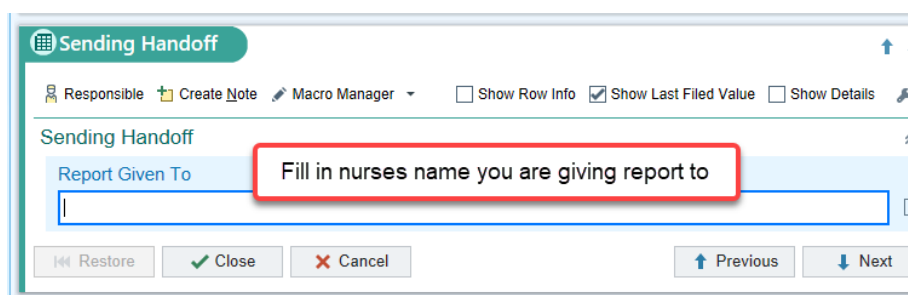
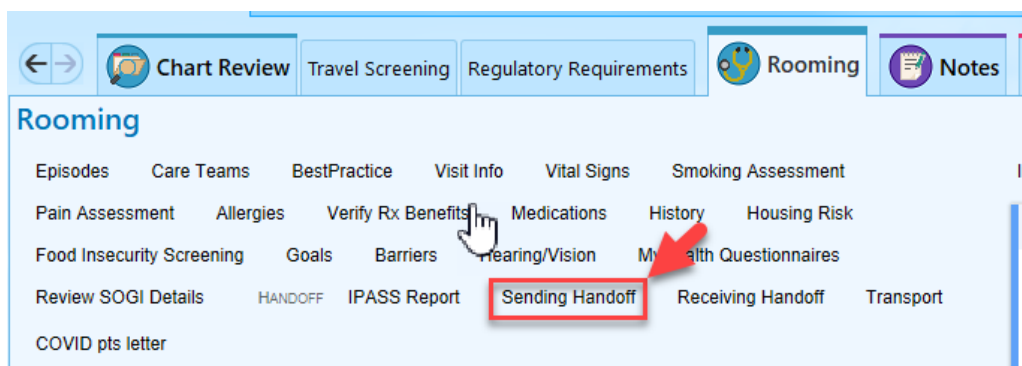


Epic Tip Sheet: Ambulatory Handoff Smart Text

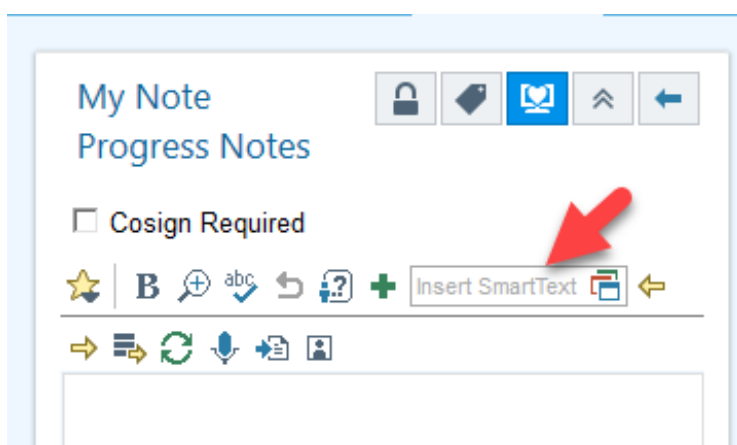
Purpose: The handoff smart text is a tool available in EPIC to assist staff in documenting information about the patient that will be helpful in patient movement or transition to next level of care.

Step #1: Click On Rooming tab within your patient's chart and then **Click on** Sending Handoff, complete in this field the nurse you are calling to complete your handoff. This would need to be done first if you want it to pull into your handoff note OR you could "refresh" your handoff note before signing.



Step #2: Open a new progress note

Step #3: Click on Insert SmartText box at the top of the progress note



For Questions: Contact Nursing_Informatics@harrishealth.org

Step #4: In the box type **HCHD ACS TO EC HANDOFF REPORT**, or a few letters of what you are looking for, you will see the smart text appear in the preview box

SmartText Lookup

hchd acs

Matches

- ☆ HCHD ACS TO EC HANDOFF REPORT

Preview

Patient Name: Zztest, Brawny Ht: Wt: Language: English Age: 35y.o. DOB: 11/26/1988 MRN: 097062145

Reason for ACS Visit: No chief complaint on file.

Transfer Reason: ***

Diagnosis: There is no problem list on file for this patient.

No past medical history on file.

Isolation Status: No active isolations

Patient Allergies: Patient has no allergy information on record.

Custody Status/Security Restraints:

Legal Status: POA/Guardian?: Guardian's Name:

Care Alerts: Suicide Screening: PHQ-9 Score: Fall Risk:

Vital Signs (Last 24 hr ranges): BP: (U/I) Arterial Line BP: (U/I)

LDAs: No orders of the defined types were placed in this encounter

Pending Nursing orders: ***

Medications Administrations This Visit: None

Pertinent Labs/Tests: (abnormal last 24 hours) Abnormal Lab Results: None

☐ Favorites Only

Accept Cancel

Press accept

Step #5: Complete any and all wild cards (***) or smartlists within the note by pressing the F2 key on your keyboard or advancing through them utilizing the yellow arrows just above your note. Once all items have been completed, sign your note, by pressing Accept. *Please note this will sign the note upon signing of visit, if you want it signed right away change this before pressing accept.

My Note Progress

Use F2 or these arrows to complete all wildcards and smartlists

☐ Cosign Required

Insert SmartText

Patient Name: Zztest, Brawny Ht: Wt: Language: English Age: 35y.o. DOB: 11/26/1988 MRN: 097062145

Clinic/Location: ALDINE FAMILY PRACTICE PCP:

Reason for ACS Visit: No chief complaint on file.

Transfer Reason: ***

Isolation Status: No active isolations

Patient Allergies: Patient has no allergy information on record.

Custody Status/Security Restraints:

Sending Clinic: ALDINE FAMILY PRACTICE

Receiving Facility: (Receiving Facility: 28050)

Abnormal Lab Results

Sign

Pend on saving note
Sign when Signing Visit
Sign on saving note

You can change when you sign the note here

Accept Cancel

The End