



THE CITIZENS FOUNDATION (UK)



And the dreams that
you dare to dream,
really do come true...

2019
ANNUAL REPORT

Dream big, little one.

Most parents encourage their children to dream big. And why shouldn't they? Life is full of endless possibilities, and every parent believes their child has a right to be happy and successful.

Yet, there are millions of children in Pakistan who are not afforded the opportunity to dream of a better life. Poverty deprives them of their childhood. It denies them their right to a quality education. And it strips them of the opportunity to pursue their hopes and dreams.

The Citizens Foundation believes that every child deserves a good education and a fair chance to pursue his or her dreams. Since 1995, we have been committed to empowering children, especially girls, through quality education and transforming them into responsible and active citizens of the world.

Today, we are one of Pakistan's leading organisations in the field of education for the less privileged and are actively working to enable gender equality in education. We are the largest private employer of women in Pakistan with an all-female faculty of 12,000+ teachers.

48% of our 266,000 students are girls. Our mission is to educate children and to educate them well, which is why 90% of our Alumni go on to pursue higher education.

Join us in this movement to brighten the future of millions of children in Pakistan through the undeniable power of education.





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**TCF is the largest private employer
of women in Pakistan with
an all-female faculty of 12,000.**





Foreword

Dear Donors, Supporters and Volunteers,

We are living in a difficult and uncertain time as we deal with COVID-19, a global health crisis more widespread and devastating than any we have witnessed before.

We cannot yet say how long this crisis will last, but what we do know is that at TCF-UK, it has fundamentally altered the way we work and our fundraising.

We reacted early to events. With our business continuity and risk mitigation plans in place by February, the transition to working remotely was largely seamless when the lockdown was announced on 23rd March.

We cancelled our 2020 fundraising events programme and pivoted to virtual engagement via our digital channels, video conferencing platforms like Zoom and online peer-to-peer fundraising. All cost significantly less to execute than physical events and have enjoyed incredible buy-in from our donors and supporters, many of whom have already set up their own TCF-UK fundraising pages, underpinned by highly creative and engaging events: virtual yoga classes, music concerts and star-studded birthday celebrations. We are optimistic that this will ameliorate the financial and operational impact for us. We are so grateful to you all for embracing our initiatives and helping us navigate this new way of life. We could not have come this far without you.

In Pakistan, TCF schools are all in lockdown and scheduled to reopen in September. In the meanwhile, TCF Pakistan has been working tirelessly to provide urgent relief and assistance to ensure our school systems and our communities in Pakistan are able to weather this crisis.

Prior to the lockdown, TCF Pakistan disbursed salaries of its 20,000+ faculty and school staff early, bringing tears of joy and relief to many of our teachers, particularly as they had seen other schools unable to pay their staff. Majority of our faculty are women, who have also become the mainstay of their families during this pandemic.

On 1st April, TCF Pakistan, in conjunction with their worldwide chapters including TCF-UK, successfully launched a COVID-19 Response Appeal to help fight the devastating impact of the crisis on TCF communities. TCF Pakistan's nationwide network of Alumni and staff have played a pivotal role in identifying and accessing the most vulnerable families, particularly in the hard-to-reach communities, and providing them with immediate relief via cash transfers. Where cash transfers were not possible, food packages were distributed. TCF Pakistan also launched distance learning initiatives, including the highly acclaimed Government-backed television programme – *Ilm ka Aangan* ("The Learning Courtyard") – which is broadcast across Pakistan. You can read more about this and our other initiatives on page 20.

We will continue to monitor the situation closely and do our best to respond as swiftly as possible to any foreseeable risk. That said, this is a highly unprecedented situation which will require us to work harder than ever.

We are also aware of the impact this pandemic is having on everyone around us and we would like to extend our deepest gratitude to our Chapters, our supporters and our donors for everything you have done and continue to do for TCF and the communities we serve.

Thank you so much for standing by us – without you, we would not be able to carry on with our life changing work and be there for the families and communities that truly need us.



THE CITIZENS FOUNDATION (UK)

The Citizens Foundation (UK) raises funds for The Citizens Foundation (TCF), Pakistan's leading education charity. TCF is a professionally managed, not-for-profit organisation set up in 1995 by a group of citizens who wanted to bring about positive social change through education.

The TCF model focuses on providing quality education through purpose-built schools located in the heart of Pakistan's urban slums and rural communities. The organisation ensures that girls make up nearly 50% of overall student strength. To magnify its impact, improve enrollment and quality of education, TCF is also adopting failing Government schools across Pakistan.



MISSION

Positive Change

To remove barriers of class and privilege, to make the citizens of Pakistan agents of positive change.

VISION

Quality Education

To enable moral, spiritual and intellectual enlightenment through quality education.

Better Future

Creating opportunities to improve quality of life.

VALUES

Integrity

Ownership

Continuous Improvement

Living the Dream. TCF TODAY.

266,000

students are currently
enrolled
in our school units



1,652

school units
are imparting quality education

1,299

Flagship Schools

353

Partnership Schools*



Here is our
**national
footprint**
of school units



716

Punjab

74

KPK

768

Sindh

10

AJK

84

Balochistan

*TCF Flagship schools are schools that TCF builds and operates across the country; whereas, our Partnership schools are schools that we adopt in partnership with provincial governments or run together with provincial education foundations to provide quality education in underserved communities.

41,521

TCF students have
matriculated
to date



58%

of our matriculating students
secured A+ and A grades this year

90%

of TCF matriculates
pursue intermediate
education

45%

go ahead to
complete their
bachelors degree

Our Volunteer & Community Development Programmes**

11,230

Rahbar Mentors



have mentored
44,188 students
through our
structured youth
mentorship
programme,
Rahbar

11,230

Career Counsellors

have advised
61,500 students
on future
academic
choices



6,921

Summer Camp Volunteers

have engaged
53,703 students
in activity
based
learning



120,000

women have learnt to read,
write and do basic math through

Aagahi

our community development
adult literacy programme



*The above alumni percentages are based on an alumni survey conducted by TCF in 2017.

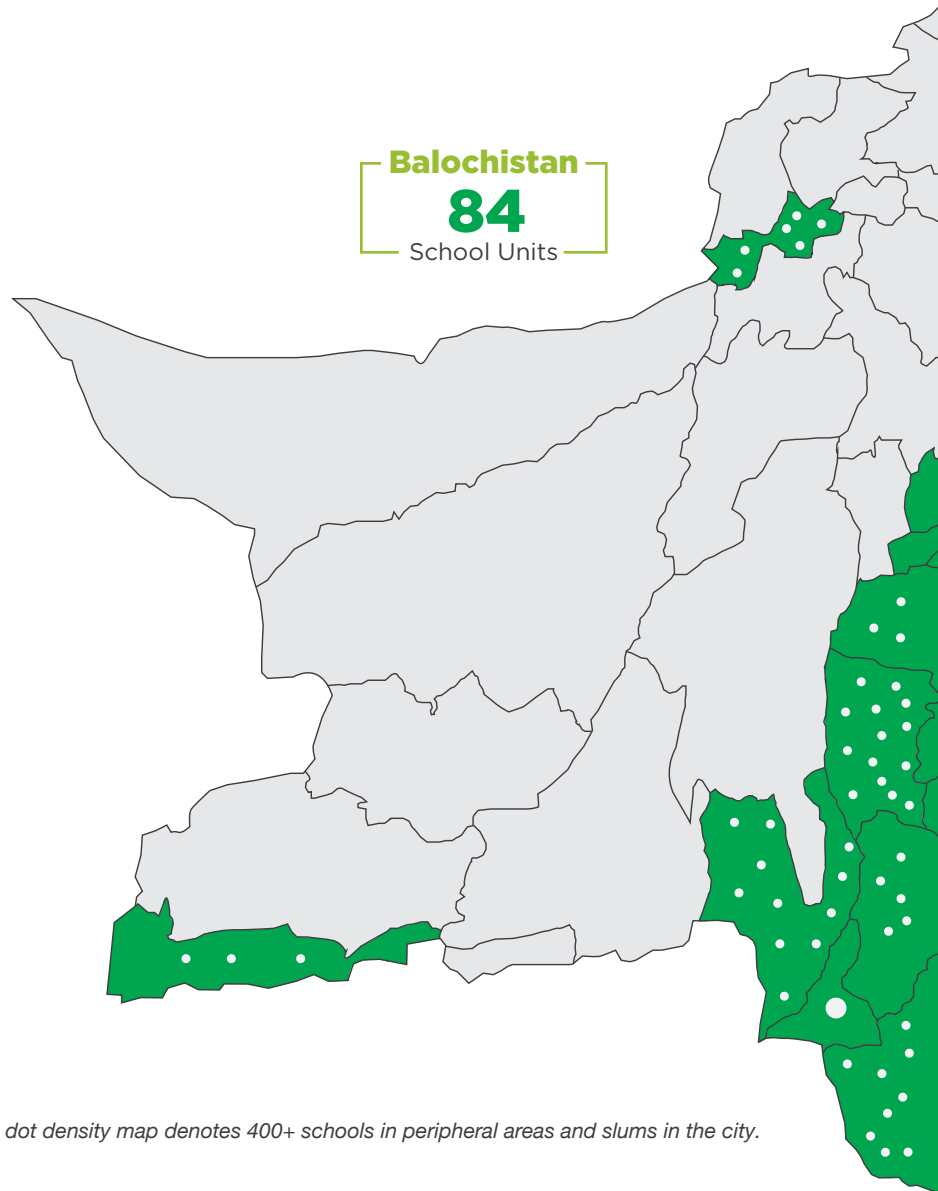
**The infographic shows cumulative numbers of both our volunteers and community development programmes

All numbers include projected figures for 2019-20.

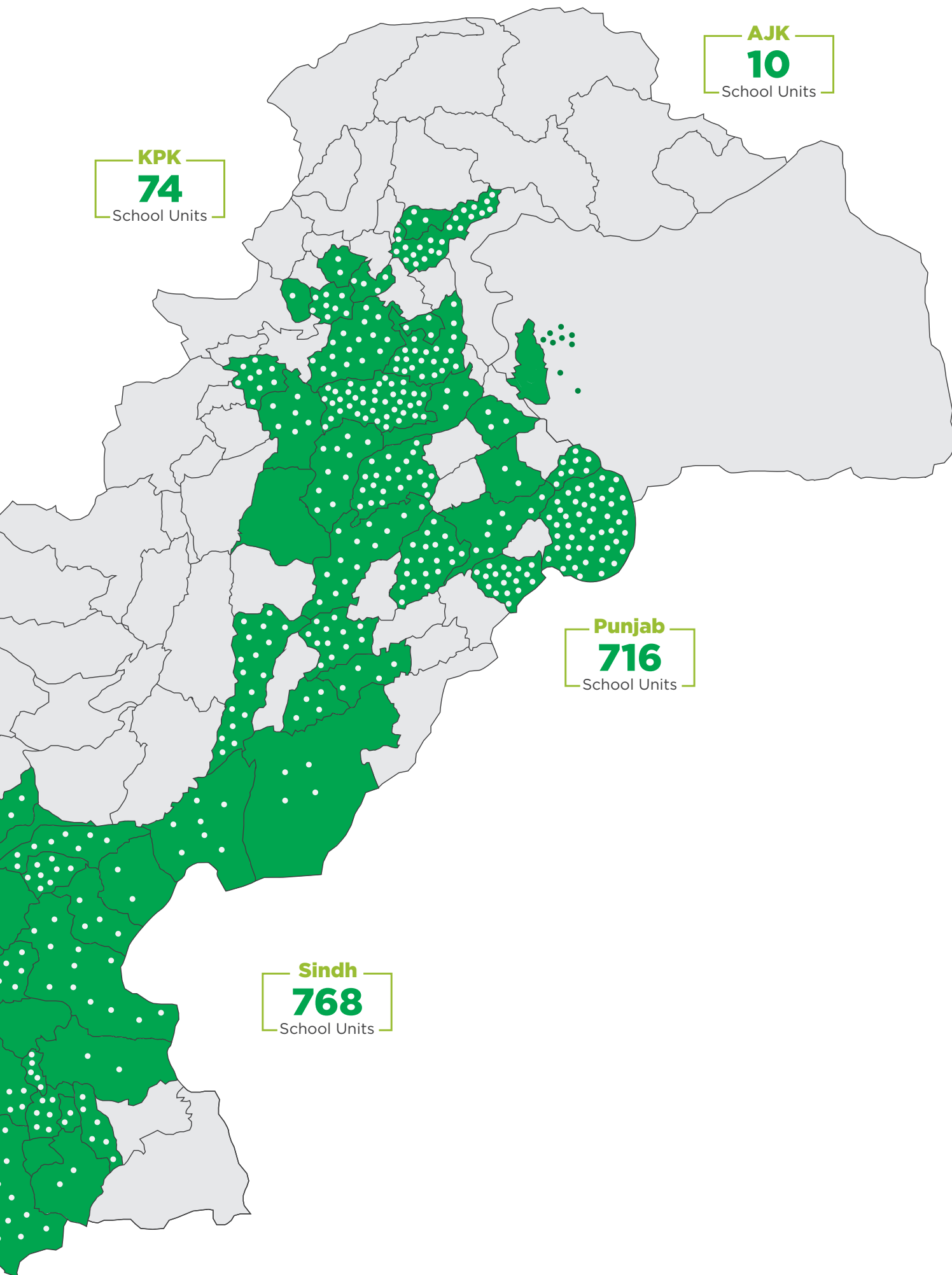


Providing Education across the Nation

TCF operates in more than 700 sites across Pakistan, providing on-the-ground quality education where it is needed the most.



A bigger dot plotted for school locations in Karachi in this dot density map denotes 400+ schools in peripheral areas and slums in the city.



“The charity (The Citizens Foundation) runs perhaps the largest network of independently run schools in the world.”

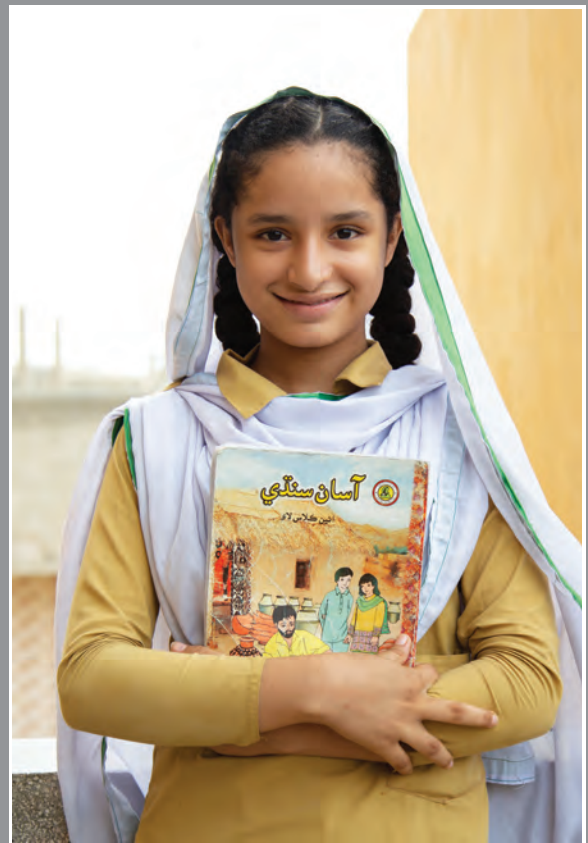
**The
Economist**

The Economist

“Political empowerment of women is built upon a bed-rock of citizenship rights that must be claimed.

TCF is enabling girls and their mothers from deeply disenfranchised communities to start the process by obtaining basic education needed to exercise these rights fully.”

United Nations Girls' Education Initiative (UNGEI) Case study



UNGEI
United Nations Girls'
Education Initiative

Asia on the Frontlines

A hero in the fight against COVID-19, Asia is a technologist who is currently working on the frontlines at a hospital in Punjab.

Donning her protective gear every morning, Asia Ashfat musters strength for a hectic day ahead. She is a technologist at the Tehsil Head Quarter Hospital in Kamoki Punjab.

“It is difficult time for all of us. But we should not lose hope and do what is necessary; that includes practising social distancing and staying home for the safety of our loved ones,” says Asia.

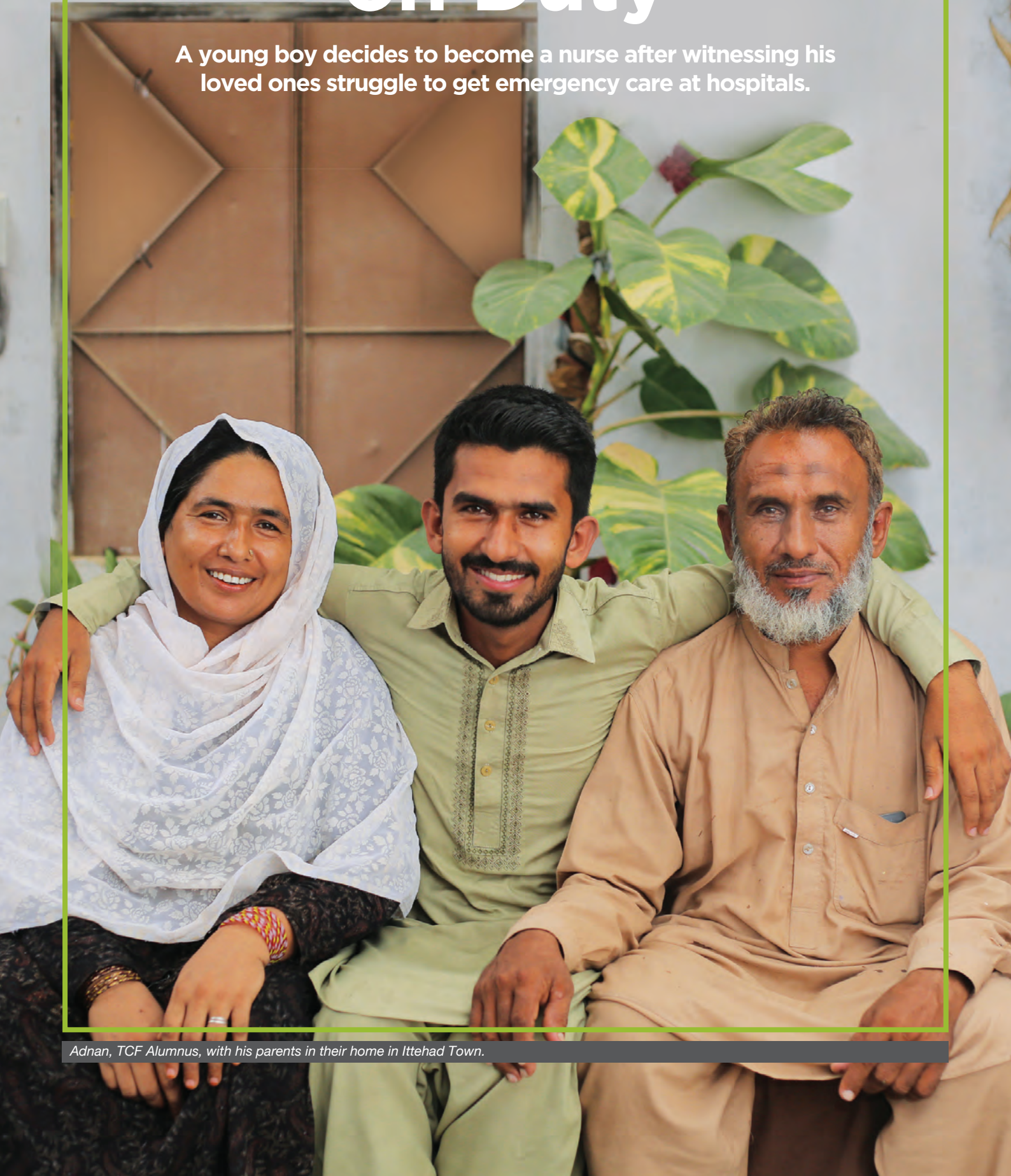
Like millions of doctors and health workers worldwide, Asia is also serving at the frontline to defeat COVID-19, while risking her own life.

“It is difficult time for all of us. But we should not lose hope and do what is necessary; that includes practising social distancing and staying home for the safety of our loved ones,” says Asia. A graduate of the TCF school in Minhala, Asia pursued a B.Sc Honours in Operations Theatre Management before joining the hospital. Her father, who supported Asia throughout her journey is now retired from his job as physical training teacher at a Government school.



A Nurse on Duty

A young boy decides to become a nurse after witnessing his loved ones struggle to get emergency care at hospitals.



Adnan, TCF Alumnus, with his parents in their home in Ittehad Town.

As the morning dawns and the crickets begin to chirp, Adnan wakes up and puts on his crisp white uniform. He clips a badge onto his pocket labelled “Assistant Nurse, The Aga Khan Hospital”. As he steps into the hospital’s red brick structure, Adnan braces himself for the day that is yet to unfold, like a soldier preparing for battle.

“When the kids were younger, it was a struggle to pay for the doctors’ fee and medicines. We often wished for one of our children to grow up and pursue the field of medicine,”

Adnan’s mother recalls.

“As a child, I always imagined myself in plain yellow Khakis, serving my country as a soldier,” he recounts. “But I tell myself now that there are more than one ways to serve. I chose this field because I have witnessed my loved ones struggling in times of emergencies because of the dearth of medical professionals”.

Back at home, sitting atop a charpoy (woven bed) beside Adnan is Nazira, his mother, beaming with pride. “When the kids were younger, it was a struggle to pay for the doctors’ fee and medicines. We often wished for one of our children to grow up and pursue medicine,” she recalls.

15 years ago, Nazira and her husband, Mukhtar, migrated to Karachi from a small village in Multan to build a better future for their children. But as they began to settle into the city life, Mukhtar, a carpenter, struggled to provide for the family. To aid the meagre family income, Nazira began stitching clothes at home. Adnan, who was seven years old at the time, was admitted to the local TCF school in Ittehad Town.

Today, Adnan is a role model for the children in his community. “There are two attributes that help you most during an emergency situation: focus and courage,” Adnan says. “I developed these attributes at my school. A strong base of education coupled with a culture of trust and empathy have helped me build the strength required for nursing.”



Adnan reporting to duty at the Aga Khan University Hospital, Karachi

“If I get a chance, I would like to join the Pakistan Army as a military nurse to live my dream of serving in the army,” says Adnan as he breaks into a smile.



A Will Unshaken

Shaheen, married at age 10 in Jhangesar, Sindh, pleaded with her parents not to send her to her husband's house before she completed her matriculation.



Ms. Shaheen and her husband Shahbaz in their home in Ketī Bandar, Thatta.

As the sun came up in Jhangesar, a small fishing village in Sindh, anxiety started creeping up on ten-year-old Shaheen. The strong scent of rose and henna filled the air. Shaheen's parents had found her a husband who was a year younger than her. It was their Nikkah (marriage) today. Shaheen sat in a small room, amidst traditional song and dance, with a sinking heart. When the moment arrived, her grandfather recited verses from the Noble Quran and solemnised her Nikkah.

"It is not uncommon for girls in our village to be married at a very young age. It is a long-standing custom that often 18 means the end of education for them," recounts Shaheen, who is now 20 years old.

"Soon after my Nikkah, my relatives started persuading my father to arrange my Rukhsati so I could move in with my husband. My parents were about to give in to the pressure but I stood up for myself; I wanted to continue my studies and become a teacher,"

Shaheen tells.

Despite facing considerable opposition, Shaheen remained in school, working hard and remaining focused. She aced her Matric (Year 10) exams and came on top of her class. Her School Principal, Ms. Farzana, encouraged her to prepare for college and appear as a private candidate. "There was no college in our village, so she helped me study. She even paid for my exam fee," shares Shaheen.

Today, Shaheen is pursuing a Bachelor's degree. Her marriage was formalised along the way and she now lives with her husband, who is also a TCF school graduate. For the past three years, Shaheen has also been teaching at the same TCF school – helping other girls pursue their dreams.

"I want to be a pillar of support for my students just like Ms. Farzana was for me," she says. "My struggle is not just for myself, but for all the girls in my community who have the right to learn and become what they want to be".



Ms. Shaheen surrounded by young TCF students eager to learn.



Aura and Fariha
Grade 2 - Primary (Afternoon Shift)
Shah Faisal School - Karachi



Marching Towards the Dream

We are chasing a dream – to see the children of Pakistan educated and empowered to live their own dreams. We trust that our belief in this cause will drive change. Below is a glimpse of our programme highlights from last year.

COVID-19 Response Appeal

On 1st April 2020, TCF launched its global COVID-19 Response Appeal to:

Provide immediate assistance and relief to families facing extreme economic hardship through cash transfers and essential food supplies. TCF's Alumni and faculty are leading the effort in identifying and providing relief to families in these hard-to-reach communities. Daily wage labourers and those families that have lowest monthly earnings are being given priority. To date, we have provided relief to 45,481 families.

Support frontline healthcare professionals and volunteers with equipment, testing kits and protective gear. TCF recently placed an order for protective gear kits for frontline health workers as currently there is a shortage of personal protective equipment in most hospitals, especially in rural areas.

Deliver remote learning to millions of children in Pakistan who are currently out of school. Internet connectivity is a luxury in the areas in which we operate making digital learning difficult and largely inaccessible for TCF and government school students. To ensure continuity in learning, therefore, TCF developed a television programme, "Ilm ka Aangan" ("The Learning Courtyard") which airs on PTV Teleschool, a dedicated TV channel for virtual learning launched by the Ministry of Federal Education. The programme is structured around TCF's innovative play-based curriculum and is designed to be multi-grade and highly engaging for both adults and children.

Providing Quality Education Across the Nation



TCF has a nationwide network of 1,652 schools and operates in more than 700 sites across all four provinces in Pakistan. Our school units are present in urban slums and rural communities, where the need is the most dire and where children would not otherwise have access to education. By providing quality education in these areas, we are gradually addressing the severe learning crisis and thereby helping communities prosper.



TCF's Assumes Management of More Government Schools

TCF formally launched its Government Schools Programme in April 2016 to help improve education delivery in state-owned schools. TCF upgrades existing facilities to create a more conducive learning environment and significantly raises the standard of teaching and education delivery.

In 2019, TCF adopted an additional 43 failing government schools, bringing the total number of government schools under TCF management to 353 schools.



Our key achievements under the Government School Programme in 2019 were:

- An agreement with the Government of Sindh's USAID-Funded Sindh Basic Education Programme to take over the management of 19 newly constructed government school units in the districts of Dadu and Qamber-Shahdadkot in Sindh.
- A grant from Vitol Foundation towards building 4 primary school units and 4 secondary school units in Sindh under this programme.

Aagahi – Going Full Steam Ahead

TCF's Adult Literacy Programme, Aagahi or "knowingness" lives up to its name by teaching out-of-school girls and women Urdu literacy, basic arithmetic and basic hygiene and sanitation. In 2018-2019, a record 16,800 learners successfully completed our programme. By 2021, Aagahi will have impacted the lives of 120,000 women.



OTHER PROGRAMME INNOVATIONS

In line with our Strategy 2030, we have been exploring new initiatives and programme innovations to further improve the quality of education delivery at TCF schools and to reach the highly vulnerable and disenfranchised young men and women who have missed out on formal education.

Providing Access to Clean Water

Our Community Development Unit's clean water programme, Aab-e-Rehmat, provided around 20,000 people with clean drinking water via 18 water plants installed in TCF schools across Punjab and Sindh.

Literacy and Life Skills - A New Initiative

This year, we set up a Literacy and Life Skills Department to develop and implement a programme for out-of-school children between the ages of 10-16 years. The Department is

currently researching non-formal schooling interventions and best practices, with the aim of designing a tiered series of short programmes providing higher level reading, writing and numeracy competencies, as well as life skills to out-of-school children. The programme is still in its research phase, but it holds immense potential to positively impact and transform the lives of millions of young men and women in Pakistan.



TCF Lab School – A New Educational Phenomenon

In 2017, TCF started a Lab School Initiative in an effort to bring best practices in Early Childhood Education (ECE) to the TCF classroom. The initiative focuses on strengthening 21st century skills such as self-awareness, global awareness, civic literacy, personal and social responsibility, critical thinking, problem-solving and digital literacy. The pilot has been operational at a TCF school in Karachi, Pakistan and serves 300 students between the ages of 4-10.

In two years, the Lab School team has:

- Established a practice of joyful, social reading every day. Over 100 original story books have been created to bridge the market gap for engaging children’s content in Urdu. Story books will be scaled out to all TCF primary schools.
- Created a theme-based curriculum to build the child’s general knowledge and critical thinking skills through 100+ hands-on activities in the classroom.
- Incorporated productive playtime into the classroom.

- Introduced yoga and exercise to the classroom through comprehensive training and resource development.
- Redesigned the classroom to make it flexible, comfortable and inviting, particularly for children’s play.
- Created a space for building community through daily morning meetings and shared meal times between students and teachers.

TCF has recently received a DFID grant to scale the lab school curriculum and activities across 450 of TCF’s flagship schools across Sindh.



Women’s Empowerment through Vocational Training

Cognisant of the importance of financial independence for women, TCF launched a vocational skills training project.



Entitled “Empowering Women Through Skills Training and Micro-enterprise,” this project has helped 450 women from TCF communities in 8 cities gain skills training in Domestic Training and Fashion Design. The latter was offered in collaboration with Karvaan Crafts Foundation. Upon certification, 200 trained girls registered as apprentices and are now earning their own wages through customer orders, including the stitching of 13,600 TCF school uniforms!

Preparing Students and Alumni for the Next Step

TCF’s Volunteer and Alumni Department provides a variety of innovative programmes and resources for students and alumni to aid them in their personal and professional development. This year, the goal is to facilitate the students to pursue intermediate and tertiary education so that they can achieve their desired career path.



Innovations in School Management

TCF recognises that its principals and teachers are its most important resource. This year, we invested heavily in improving the quality of our principals and teaching staff, whilst making great strides in maximising our operational efficiency.

- We developed the Principal Management Framework and Teacher Quality Framework to enable a more structured and competitive approach to the recruitment, assessment, training and appraisal of principals and teachers.
- TCF principals participated in a 10-day intensive training programme covering various aspects of school leadership.
- TCF teachers received 100-hour of intensive training to further their content knowledge and pedagogy.

Aside from the above, the Student Management App (SMA) was upgraded to enable greater operational efficiency in TCF schools. The finance module was launched last year. This year, the students’ module was introduced, enabling greater visibility into student-level information at the Head Office in real time. The team is also working on the human resources management and expense management modules.



TCF’s Programme, Evaluation & Research Department

In light of the expansion of its operations, TCF created a specialised Impact Assessment Unit this year. The team has been mandated to evaluate TCF’s interventions rigorously before they are scaled. This will help ensure that all programmes are beneficial for our students, while also being cost-effective for the organisation. An on-going evaluation of TCF’s impact on communities in each province in Pakistan is being conducted to better understand how TCF has contributed towards broader social and economic change in its communities.





Review of TCF-UK Activities

The Citizens Foundation (UK) was established in 2001 to help raise funds and awareness for TCF, Pakistan's leading charity in the field of formal education for underprivileged children.

Over the last 19 years, we have been fortunate to have the support and commitment of our donors and supporters. We have also endeavoured to maintain the highest level of transparency and good governance. Our priority always is to minimise expenditure in the UK so we can maximise the funds we invest in our education programmes in Pakistan. To that end, none of our Trustees in the UK receive any compensation or out of pocket expense reimbursements from the charity.

In 2019, our focus was on broadening our reach and exploring innovative ways to raise awareness in the UK. We organised small to mid-size events across the UK, launched new campaigns, strengthened our key relationships and partnerships, and ramped up our digital marketing activity.

Our efforts paid off – we raised a record amount during Ramadan, for which we are greatly indebted to our donors. We are also delighted to have secured our largest grant yet - over £400,000 over 3 years to support girls transition from grade 10 to university and entrepreneurship thanks to the generous support of Sir Ernest Cassel Educational Trust. We are deeply grateful for their loyal support enabling TCF's brightest female alumni with opportunities to pursue further education which they would not otherwise be able to afford.

A special thanks to our donors, volunteers and supporters who made all our success possible. We would not have been able to do this without you.



Income

Totals £	Running costs of schools £	Building schools £	Endowment fund £	
1,098,559	1,072,959	12,740	12,860	Individuals, incl. gift aid
196,328	196,328	-	-	Fundraising events
4,234	4,234	-	-	Corporates
380,910	380,910	-	-	Grant making charities
1,680,031	1,654,431	12,740	12,860	
10,796	10,796	-	-	Investment income
1,690,827	1,665,227	12,740	12,860	2019 incoming resources
1,222,188	1,205,248	250	16,690	2018 incoming resources

Total gift aid receivable for 2019 and included above was £116,316 (2018: £77,145).

In addition, when required, the TCF-UK team has assisted TCF in their dealings with international grantors.

Charitable Activities

Breakdown of TCF-UK grants (Expenditure on Charitable Activities) provided to TCF during the year totaling £1,347,382 (2018: £987,482)

Total £	Support £	Build £	Endowment £	
1,347,382	1,321,782	12,740	12,860	2019 grants to TCF
987,482	970,542	250	16,690	2018 grants to TCF

The 2019 support grants to TCF of £1,347,382 included grants towards schools built by TCF-UK donors and, where donors specifically requested this, to TCF's adoption of failed government schools program (GSP). Our grants paid the annual cost of educating about 14,000 students and contributed over 5% of TCF's total expenditure on running its schools.

Since 2001 a total of 44 TCF schools have been built by TCF-UK donors, of which 16 now run afternoon shifts, for a total of 60 school units (46 primary and 14 secondary) at the start of the 2020 academic year.

Highlights from our Activities

Donor Appreciation Dinner at Farzi Cafe

We organised an intimate dinner at Farzi Café in London on 27th February to recognise and appreciate some of our most valued donors. Our Trustee, Bilal Raja was present to personally thank the donors for their commitment to TCF and our work and mission.

“This is an initiative that is run by the people of Pakistan with their own resources, to provide education to communities where children would otherwise not be able to access schooling,” the High Commissioner said in support of TCF.

The evening was an enormous success, with funds raised to support 800+ children’s education in Pakistan.

A special thanks to the North and South London chapters and our volunteers who tirelessly dedicated their time, energy and expertise to putting the event together.

Celebrating Pakistan - Musical Evening and Fundraising Dinner by Friends of TCF

Our North and South London Chapters came together to host an unforgettable Musical Evening and Fundraising Dinner on 16th March 2019 at the Hilton Paddington in London. Akhlaq Bashir, a renowned Pakistani ghazal singer, was the main musical act of the evening.



The purpose of the event was to celebrate Pakistan Day whilst raising awareness and funds for TCF’s education programmes in Pakistan. 185 guests, including prominent professionals from the banking, law and medical sectors, attended the event. The Pakistani High Commissioner to UK, His Excellency Nafees Zakaria was also present to give his support.



TCF-UK Presents at Dixons Kings Academy in Bradford

Sajid Rafiq, a valuable member of TCF's Yorkshire Chapter facilitated a TCF presentation to students at his school, Dixons Kings Academy in Bradford on 19th March 2019. Students participated enthusiastically in the discussion and learnt about the differences in education opportunities at schools in Pakistan and the UK. They also exchanged ideas on different ways to fundraise for TCF schools.



Community Iftaar - South London Chapter

TCF's South London Chapter held a Community Iftaar on Saturday 25th May 2019 in Surrey to support The Citizens Foundation. 180 guests attended the event and collectively raised funds to educate 90+ children for a whole year. A very special thanks to the wonderful TCF South London Chapter representatives – Uzma Mobin, Farah Khan, Reema Majid, Fari Ahmed, Nazia Jamal, Paul White, Nazish Omar, Ali Jaffri, Faryal Mobin, Mehreen Mobin and all the other invaluable volunteers who helped make the event possible.



Cardiff Information Session

Members from the Pakistani community in Cardiff came together at the Cardiff City Hall on Saturday 23rd March to learn about TCF's work to provide education to underprivileged children across Pakistan. We are grateful to Samina Khan from Vale College and Professor Saleem Kidwai (OBE) for galvanising their community to support TCF. We look forward to working with TCF's newly formed Cardiff Chapter to raise awareness and funds for TCF in Cardiff.

Ramadan Campaign 2019

Our Ramadan Campaign was one of our biggest successes of 2019. We raised a record amount, with the greatest impetus coming from our match-funding efforts. The underlying reason for our success was a comprehensive, integrated and highly coordinated campaign that utilised multiple channels of engagement – postal mailers, radio talk shows (Sunrise Radio and Voice of Islam), weekly newsletters, personal outreach, digital marketing and match-funding campaign. We are deeply indebted to our Chapters, who organised Iftaar events in support of TCF and to our volunteers – Maleeha Khan, Shamain Hasan, Mariam Hasan and Mahgul Khan – who spent many evenings reaching out to our donors on our behalf. We are also very grateful to all our donors whose generous donations contributed to our success.

Chapter Development Conference

In September 2019, TCF-UK held its first Chapter Conference in London, inviting key supporters from Manchester, Bradford, North and South London. Trustees Bilal Raja, Atif Ali and Imtiaz Dossa spoke about TCF-UK's structure and financial goals over the next three years and how chapters could contribute with their fundraising efforts. Chapter leaders also got the opportunity to ask questions and provide feedback. The conference was a productive day to exchange learnings and develop strategies; laying the groundwork for 2020.



The Symposium of Queens – TCF-UK Fundraising Gala & Dinner

TCF-UK hosted its annual fundraising dinner on Saturday 5th October at the historic Savile Club in Mayfair, London. The glittering black tie event, at which Yasmin Qureshi MP and Lady Ghazala Hameed were among the list of special guests, included a reception, a delicious three course dinner curated and prepared by the Michelin star chef, Michael James and a fundraising drive led by TCF's Trustee Bilal Raja and Salman Haider, TCF's longstanding supporter and the Head of Global Growths Market at Barclays Private Bank in the UK.



The event paid homage to the three enigmatic queens: Queen Elizabeth, Queen Nur Jahan and Queen Hurrem Sultan, who were the embodiment of female strength and empowerment during the 16th Century. Shamaeel Ansari, the renowned Pakistani designer, showcased an exquisite womenswear collection inspired by the bold colours, rich embroideries and various artistic influences that characterised the Tudor, Ottoman and Mughal empires. Music composition by Abbas Ali Khan, poetry narration by Faraz Maqsood Hamidi and styling by Tariq Amin and jewellery by Amber Sami were beautifully woven together to bring the collection to life and transport the audience to a time bygone. Hajira Ahmed, a TCF supporter and Founder and Director of EBH, an event management company, managed the production of the event. A very special thank you to our sponsors who made this event possible: Premier Oil, HBL Bank UK, Rangoonwala Foundation, Westbury Group and Morgan Stanley.



Shaam Charity Ball at Imperial College London

On 22nd November, Imperial College Pakistan Society hosted their flagship charity ball, Shaam. For the third year running, TCF was the charity partner, with all profits going to support our education programmes for children.



Qawwali Night with The Saami Brothers

TCF supporter, Humera Afzal organised an intimate Qawwali evening on 23rd November at the prestigious Oriental Club in London. The evening was a celebration of Sufi music and the renowned Qawwal group, the Saami Brothers mesmerised the audience with their performance. All funds raised on the night were donated to TCF. We are truly thankful to Humera for her efforts and commitment to TCF.

Global Awards

The TCF model and its impact has been recognised globally.

 <p>UNESCO Prize for Literacy, 2017</p>	 <p>Qatar Foundation Wise Award</p>	 <p>CLINTON GLOBAL INITIATIVE Clinton Global Initiative</p>
 <p>World Economic Forum</p>	 <p>The Ramon Magsaysay Award</p>	 <p>Schwab Foundation Social Entrepreneur of the Year Award</p>
 <p>Skoll Foundation Award for Social Entrepreneurship</p>	 <p>UNGEI - United Nations Girls' Education Initiative</p>	 <p>Best Corporate and Sustainability Report Awards</p>
 <p>MAP Corporate Excellence Awards</p>	 <p>SAFA Award for Best Presented Annual Report</p>	 <p>PCP Certification</p>
 <p>Improved Ranking from 9 to 9+</p>		

Get Involved

Whether you are an individual, a university society, or a community group, there are many ways you can get involved to help raise awareness of our cause.

You can take on sporting challenges like marathons, mountain treks; volunteer at TCF events; organise your own fundraising events, big or small, such as Iftaar party, musical evening, film screening; or host an information evening with friends and family. The list is endless, and it all depends on how much time you can give and how much you want to help.

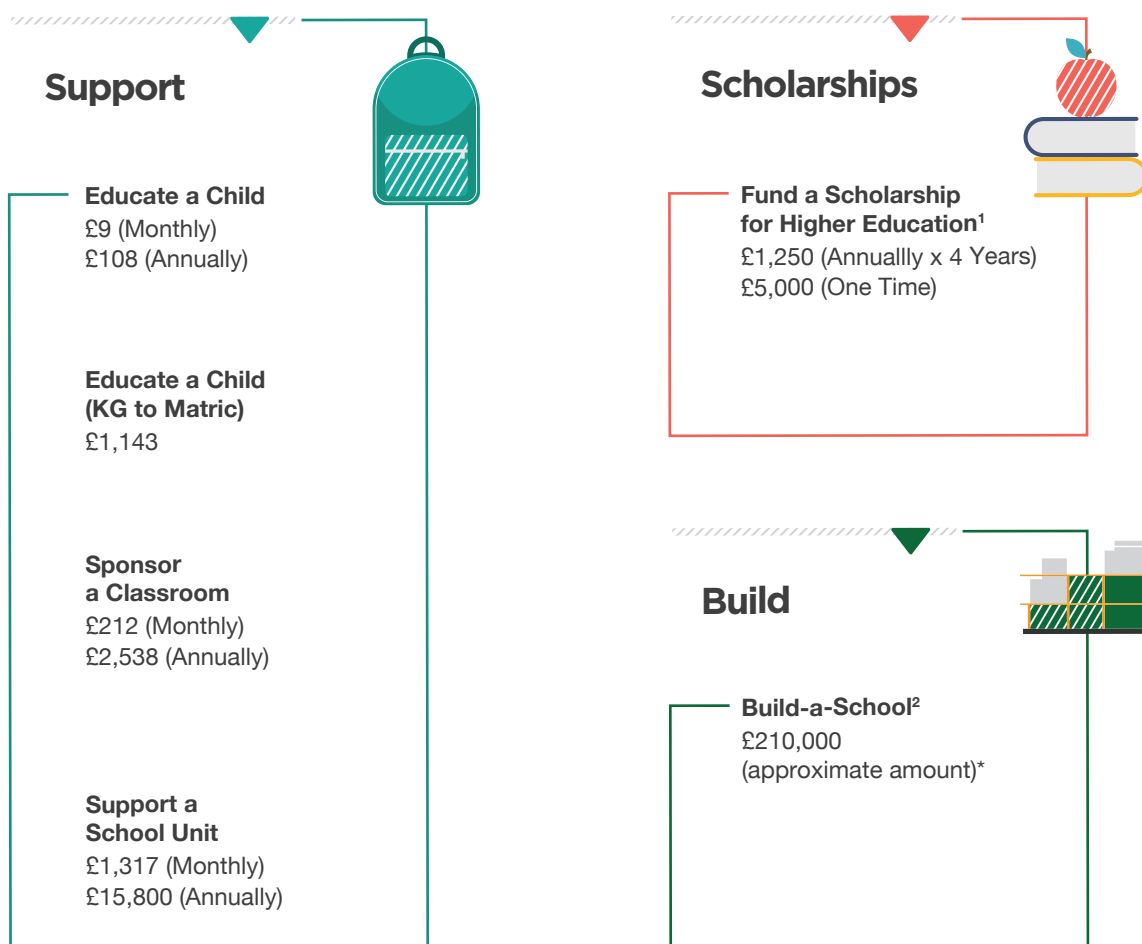
Regardless, your support is instrumental in our fight against the tide of illiteracy in Pakistan. Together, we can give every child the chance to learn and develop to their full potential.



How to Support TCF

TCF-UK is grateful to our long list of individuals, corporations, trusts and foundations who have supported us tremendously. Our success would not be possible without you.

A little support can make a big difference. Here are some of the ways your donation can change the life of a child, a family and a community:



1. The scholarship offers TCF students a chance to pursue a 4-Year Bachelor's degree in one of the leading universities in Pakistan.

2. School build cost includes £130,000 build cost + 5 years school support cost (£15,800 x 5). Please note that build cost may fluctuate based on the actual exchange rate at the time of payment.

Easy Ways to Give

Donate by Cheque



You can send a donation by cheque, made payable to The Citizens Foundation (UK). Please mail the cheque to **TCF-UK, 48 Charlotte Street, London W1T 2NS**.

Donate Online



Make a one-off donation in your name or in the name of a loved one by visiting our website: **tcf-uk.org/donate**

Direct Debit



You can set up a monthly recurring donation.
As little as £9/month can help transform a child's life forever.

Raise Funds Online



You can start fundraising for TCF by creating your own fundraising campaign on **give.tcf-uk.org** or on platforms like Facebook, JustGiving, GoFundMe. Please call or email us for further guidance.

Match Your Donations Through Your Employer



Many companies match donations that their employees make to charity. You can **double your donation** by taking advantage of your company's matching gift scheme.

Leave a Lasting Legacy



Leave a gift for TCF in your will and make a promise to change lives for generations to come. For more information, please contact us at **info@tcf-uk.org** or call our office at **020 35853011**.

“Over the years, I have advised and analyzed over 100 of the world’s leading NGOs working on health, education, food security, human rights, and other pressing issues. I can say - in no uncertain terms - that The Citizens Foundation is among the most effective NGOs anywhere in the world working on any issue; arguably, it is the world’s single most effective NGO in Education.

In summary, in one of the toughest contexts for Education - particularly girls’ education - TCF has accomplished what would be considered remarkable even in contexts that are significantly more supportive. As impressive as these results are, I have every reason to believe that the arc of TCF’s journey still has a long way to go. That’s because TCF has a carefully constructed methodology to ensure that its model and success are consistently replicated from one student to the next, one teacher to the next, and one school to the next.”



Dr. Shashi Buluswar, CEO

Institute for Transformative Technologies, and Advisor to various global charities.

“As a Pakistani there are a few institutions that give you hope for the future of our country. TCF is one of those! This organisation has proven repeatedly over the past years that it’s making a concrete difference to our future generations. Working with TCF is my way to participate in Pakistan’s future capability building.”



Farheen Salman

Director & Board Member, Foods & Refreshment, Unilever Pakistan



Who We Are

The work that we do would not be possible without the hard work, commitment and dedication of TCF-UK's volunteers, who have worked tirelessly this past year to make our success possible.



Volunteers

Humera Afzal
Salman Haider
Zafar Iqbal
Sophia Khalid
Waleed Riaz

Fatima Farzana
Osman ul Haq
Awais Khan
Iffat Memon
Uzma Sheikh

Zain Ghani
Dr. Yasmeen Hasnain
Mahgul Khan
Sara Nawaz
Nasrullah Tahir

Shamain Hasan
Anjum Hussain
Sulman Khan
Farah Osman
Abintah Zuberi



UK Chapter Leads

Cardiff
Samina Khan

High Wycombe
Ifath Nawaz & Huma Nawaz

North London
Noreen Kazim-Amir

South London
Farah Khan & Tahir Mughal

Manchester
Samra Shah

Yorkshire
Raza Effendi



TCF-UK Team

Sania Sufi
Chief Executive Officer

Zaynab Hasan
Fundraising Executive – Trusts & Foundations

Sooriya de Soysa
Programme Associate

Agata Sokolowska
Finance Manager

Sarika Gadher
Business Development Associate



Advisory Committee

Nouman Hashmi

Supporter and donor. Fellow Member of the Association of Chartered Certified Accountants. Founder and CEO of a business consultancy practice with extensive experience of financial management, business strategy, compliance, risk management and regulatory work.



Trustees

Atif Ali

Atif first started volunteering for TCF-UK in 2006, having established CVBoosters with some friends as a fundraising venture for the cause. He now works as a research analyst in the City.

Imtiaz Dossa

Imtiaz has been a supporter of TCF since its inception in Pakistan in 1995 and has supported female education since before then. In addition to having run a trading company, Imtiaz served as a Trustee for a major international charity until 2010 and is a Chartered Accountant.

Tariq Hussain

Tariq has been associated with TCF since 1998, starting off as a donor. A few years later he became part of the team that helped TCF-UK register as a charity in 2001. Tariq is an investment banker and Chartered Accountant by profession and holds an MBA from IMD Business School, Lausanne.

Bilal Raja

Bilal has been a supporter of TCF for over twenty years, and has served as Trustee in the UK since 2008. Bilal is a former fund manager and holds a Masters in Finance from London Business School. He is also a qualified Chartered Financial Analyst.



Sunaina
Grade 1 - Primary (Morning Shift)
Shireen Sultan Dossa Campus, Qayumabad - Karachi



Financial **Statements**



Company Information

DIRECTORS:	T R Hussain B Raja M A Ali I S Dossa
SECRETARY:	T R Hussain
REGISTERED OFFICE:	48 Charlotte Street, London W1T 2NS
REGISTERED NUMBER:	4075959 (England & Wales)
CHARITY NUMBER:	1087864 (England & Wales)
AUDITORS:	Haines Watts Chartered Accountants Statutory Auditors Aissela, 46 High Street, Esher, Surrey, KT10 9QY
BANKERS:	Lloyds Bank plc 70-71 Cheapside London EC2V 6EN HSBC Bank plc 95 Grace Church Street London EC3V 0DQ



Trustees Report

The Trustees (who are directors for the purposes of the Companies Act 2006) are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 December 2019 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (effective 1 January 2019).

CONSTITUTION, POLICIES AND OBJECTIVES

The Citizens Foundation (UK) (TCF-UK) is constituted as a company (No: 4075959) limited by guarantee incorporated in London (England and Wales) on 21 September 2000, and registered as a charity (No: 1087864) in England and Wales on 6 August 2001.

TCF-UK's principal objective is to raise awareness of and funds for The Citizens Foundation (TCF), Pakistan's leading charity in the field of formal education for underprivileged children.

There have been no changes in the objectives since the last Annual Report.

In earlier pages of this Annual Report, the Trustees have provided a great deal of additional detail and analysis of the income and expenditure of the Charity as well as comprehensive information on TCF: its work, ethos, current status and future plans and aspirations.

The Trustees have considered the Charity Commission's guidance on public benefit and believe that our work and purposes clearly meet the public benefit requirement.

FUTURE PLANS

TCF-UK is committed to support the long-term, sustained growth of TCF. Our priority in 2020, as in 2019, continues to be to build a passionate, committed and diversified donor-base to provide a secure and sustainable foundation for TCF. TCF's schools, including the 353 failing government schools it has adopted, nurture and produce tolerant, economically self-reliant, self-confident and civic-minded citizens capable of critical thinking.

MEMBERSHIP

TCF-UK is currently not a member of any professional body or umbrella organisation, other than TCF. The Trustees are satisfied with the results and activities of the Company for the year and do not anticipate any significant changes in the forthcoming year.

RESERVES POLICY

	2019 £	2018 £
Restricted funds		
Investment (Note 5)	367,741	360,781
Other restricted funds	19,086	30,550
Restricted funds	386,827	391,331
Unrestricted funds	158,640	109,091
Accumulated funds	545,467	500,422

Restricted funds - see notes 3, 5, 11, 12 & 13 for more details:

Investments are made up of:

Share capital of TCF-UK Endowment Ltd. £1 (2018: £1); and

Endowment fund investment £367,740 (2018: £360,780): these shares - their income and any proceeds from their sale, are restricted by the donor solely to defray the costs of running TCF schools built by that donor.

Other restricted funds £19,086 (2018: £30,550): these are restricted funds received from donors towards the end of the year and

Trustees Report (continuation)

remitted to TCF in January 2020. The amount of restricted donations or grants received late in the year and therefore left over with the charity at the year end is normally outside the control of the charity.

Unrestricted funds: see notes 12 & 13:

The charity aims to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately six-month's on-going expenditure on the governance, management and administration of the charity. The Trustees believe this should provide sufficient funds to enable the charity to respond to unexpected contingencies.

At 31 December 2019 total unrestricted retained funds were £158,640 (2018: £109,091) which is broadly in accordance with the above basis.

RISK MANAGEMENT

As with all charities, TCF-UK faces diverse risks, some of which are outside trustees' control and some whose impact trustees can ameliorate.

Major risk mitigation by trustees includes monitoring on an on-going basis:

- That TCF's work is aligned with TCF-UK's objectives. TCF is in essence TCF-UK's sole beneficiary;
- Our funding base, with a particular focus on our exposure to a potential curtailment by large donors. The diversification of fundraising sources is an active trustee priority to ensure the charity does not become dependent to any one source of income.

The Trustees have assessed the major risks to which TCF-UK is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems are in place to mitigate their exposure to major risks.

COVID-19

The coronavirus pandemic is a global crisis more widespread and devastating than any we have witnessed before. It has fundamentally altered the way our charity operates.

The charity reacted early to events. With our business continuity and risk mitigation plans in place by February, the transition to working remotely created minimal disruption when we went to lockdown on 23rd March. We cancelled our 2020 fundraising events programme and pivoted to virtual engagement via Zoom and peer-to-peer fundraising. These cost very little and have enjoyed incredible buy-in from our donors and supporters. Many have already set up their own TCF-UK fundraising pages underpinned by organised, creative and engaging events: virtual yoga classes, music concerts and star-studded birthday events.

Meanwhile, TCF Pakistan in conjunction with their worldwide chapters including TCF-UK have successfully launched their TCF education + COVID-19 appeal. With schools shut, they have also implemented a highly acclaimed, Government-backed TV-based teaching programme broadcast across Pakistan (coming from deprived communities, our students do not have internet access).

All of these will mitigate the financial and operational risks and impact for us.

We will of course continue to monitor the situation closely.

FUNDRAISING STANDARDS INFORMATION

Raising funds and awareness of the charity is carried out by employees and trustees. The charity does not use professional fundraisers. Trustees and staff aim to ensure that all our fundraising remains respectful, open, honest and accountable to the public. The charity complies with the Financial Regulator's Code of Fundraising Practice. Trustees have not received any complaints in respect of our fundraising activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

All the Trustees participate in the management of the charity. Existing Trustees appoint new trustees after a satisfactory induction process. The Trustees rely on the excellent guidance for new and existing trustees published by the Charity Commission.

Trustees Report (continuation)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The Citizens Foundation (UK) for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the Trustees are aware:

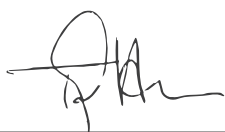
- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

AUDITORS

TCF-UK's Financial Statements are subject to a statutory audit. This has been completed by Haines Watts.

The report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board:



T R Hussain
19 May 2020



Independent Auditor's Report

TO THE MEMBERS OF THE CITIZENS FOUNDATION (UK) LIMITED (BY GUARANTEE)

Opinion

We have audited the financial statements of The Citizens Foundation (UK) (the 'charitable company') for the year ended 31 December 2019 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, not all future events or conditions can be predicted. The COVID-19 viral pandemic is one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes. It is therefore difficult to evaluate all of the potential implications on the charity's activities, income and the wider economy. The Trustees' view on the impact of COVID-19 is disclosed on page 40.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

Independent Auditor's Report (continuation)

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 41, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

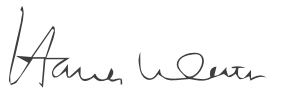
We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Jane Wills FCA MA
Senior Statutory Auditor

For and behalf of

Haines Watts Chartered Accountants
Statutory Auditors
Aissela
46 High Street
Esher
Surrey
KT10 9QY

29 May 2020

Haines Watts Chartered Accountants is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.



Statement of Financial Activities

(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Notes	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
Income					
Donations, Grants & Endowments	1 & 10	560,946	922,757	1,483,703	1,078,390
Other Trading Activities (Incl. Fundraising Events)	1	126,917	69,412	196,328	133,389
Income from Investments	1	404	10,392	10,796	10,409
Total Income & Endowments		688,266	1,002,561	1,690,827	1,222,188
Expenditure					
Cost of Raising Funds (Including Fundraising Events)	1, 2, 8 & 9	299,546	-	299,546	285,405
Expenditure on Charitable Activities	1	339,171	1,014,025	1,353,196	1,013,290
Total Expenditure		638,717	1,014,025	1,652,742	1,298,695
Reconciliation of Funds					
Net Gains/(Losses) on Investments		3 & 5	-	6,960	6,960
Net Income/Expenditure & Net Movement in Funds For The Year			49,549	(4,504)	45,045
Total Funds Brought Forward			109,091	391,331	500,422
Total Funds Carried Forward		3 & 12	158,640	386,827	545,467



Balance Sheet

AS AT 31 DECEMBER 2019

	Notes	£	2019 £	£	2018 £
Fixed Assets					
Tangible Assets	4	1,113		455	
Investments	3, 5, 11, & 13	367,741		360,781	
			368,854		361,236
Current Assets					
Cash at Bank & in Hand	12	172,723		126,704	
Debtors	6 & 13	13,963		22,228	
		186,686		148,932	
CREDITORS: Amounts falling due within one year.	7 & 13	(10,073)		(9,746)	
Net Current Assets			176,614		139,186
Net Assets/Liabilities			545,467		500,422
Represented By:					
Accumulated Funds					
Unrestricted Funds	12 & 13		158,640		109,091
Restricted Funds	3, 12 & 13		386,827		391,331
Total Charity Funds			545,467		500,422

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board.

T R Hussain
Director

I S Dossa
Director



Statement of Cashflows

		2019 £	2018 £
Cash Flows from Operating Activities:			
Net Cash Provided by (Used in) Operating Activities	Note A	37,031	(97,356)
Cash Flows from Investing Activities:			
Dividends from Investments		10,392	10,092
Purchase of Property, Plant & Equipment		(1,808)	0
Bank Interest Received		404	317
Net Cash Provided By (Used in) Investing Activities		8,987	10,409
Cash Flows from Financing Activities:			
Receipt of Endowment		-	-
Net Cash Provided by (Used in) Financing Activities		-	-
Change in Cash & Cash Equivalents in the Reporting Period	Notes B & C	46,018	(86,947)
Cash & Cash Equivalents at the Beginning of the Reporting Period	Notes B & C	126,704	213,651
Cash & Cash Equivalents at the End of the Reporting Period	Notes B & C	172,723	126,704

Note A: Reconciliation of net movement in funds to net cash flow from operating activities.

		2019 £	2018 £
Net Movement in Funds for the Reporting Period (As per the Statement of Financial Activities)			
		45,045	(130,867)
Adjustments for:			
Depreciation Charges		1,150	224
Loss/(Gain) on Investment		(6,960)	54,360
Dividends Received Included in Investing Activities		(10,392)	(10,092)
Interest Received Included in Investing Activities		(404)	(317)
(Increase)/Decrease in Debtors		8,265	(12,248)
Increase/(Decrease) in Creditors		327	1,584
Net Cash Provided by (Used in) Operating Activities		37,031	(97,356)

		2019 £	2018 £
Note B: Analysis of Cash & Cash Equivalents			
Cash in Hand		172,723	126,704
Notice Deposits (Less Than 30 Days)		-	-
Overdraft Facility Repayable on Demand		-	-
Total Cash & Cash Equivalents		172,723	126,704

Note C: Analysis of Changes in Net Debt

Cash & Cash Equivalents at the Beginning of the Reporting Period		126,704	213,651
Change in Cash & Cash Equivalents in the Reporting Period		46,018	(86,947)
Cash & Cash Equivalents at the End of the Reporting Period		172,723	126,704



Notes to the Financial Statements

1. ACCOUNTING POLICIES

Basis of preparation of Financial Statements:

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Citizens Foundation (UK) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Statutory Information

The Citizens Foundation (UK) is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the company information page. The members of the company are the Trustees (Directors) named on the company information page. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are donations which the donor has specified are to be used solely for a particular purpose, for example to build or support the running costs of a nominated school or other defined educational purpose.

Income Recognition Policies

Income is recognised and included in the accounts when all of the following criteria are met:

- The Charity has entitlement to the funds;
- Any performance conditions have been met;
- There is sufficient certainty that the receipt of the income is considered probable; and
- The amount can be measured reliably.

Gift Aid:

Income includes gift aid outstanding and receivable from HMRC at the year end.

Donated Services:

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Donated Shares:

Donated shares are initially recognised at the share price on the date of transfer to the charity. They are subsequently recognised at fair value at the balance sheet date, as detailed in the Fixed Asset Investments accounting policy in Note (1) below

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- Cost of raising funds - £299,546 (2018: £285,405) includes:
 - £ 55,068 of expenditure on fundraising events (2018: £58,755)
 - £189,623 of employment costs (2018: £175,507) - see Note 8
 - £ 26,986 of rental expenditure (2018: £23,224) – see Note 9
 - £ 3,263 of marketing expenditure (2018: £8,512)
 - £ 24,606 of other expenditure (2018: £19,407)

Notes to the Financial Statements (continuation)

- Expenditure on Charitable activities £1,353,196 (2018: £1,013,290) is comprised of:
 - £1,347,382 of school support, build and endowment grants to TCF, net of bank charges (2018: £987,482);
 - £5,814 statutory audit fee (2018: £4,924)or transaction value unless otherwise stated in the relevant accounting policy notes.

Leasing Commitments

The rental payments under operating leases are recognised on a straight-line basis over the lease term

Tangible Fixed Assets

All assets costing under £500 are capitalised in the year of purchase, but are written down to a value of £1. Assets costing more than £500 are capitalised and are depreciated at 33% on the reducing balance basis.

Fixed Asset Investments

Fixed asset investments consist of:

- Equity investment in group undertaking: this relates to a wholly owned subsidiary. The investment is subsequently measured at cost less impairment. Consolidated accounts have not been prepared as there have been no transactions in the wholly owned subsidiary during the period from incorporation to 31 December 2019. Please refer to note 13 for more detail.
- Listed investment: Investments are valued at their fair value measured using the share price at the balance sheet date.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension Costs and other Post-Retirement Benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going Concern

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Trustees have tested their cash flow analysis to take into account the impact on the charity of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Financial Instruments

Financial assets measured at fair value through net income/expenditure comprise of listed investments. Fair value is measured using the share price at the balance sheet date. See details of carrying amount and net gain from investment in note 5.

Key Source of Estimation, Uncertainty and Judgement

The preparation of financial statements in conformity with generally accepted accounting practice requires management to make estimates and judgement that affect the reported amounts of asset and liabilities as well as the disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of income and expenses during the reporting period.

Notes to the Financial Statements (continuation)

There is estimation uncertainty in calculating depreciation. Whilst every attempt is made to ensure that the depreciation policy is as accurate as possible, there remains risk that the policy does not match the useful life of the assets.

2. TRUSTEES EXPENSES & REMUNERATION

During the year none of the Trustees received any remuneration, benefits in kind or expenses.

3. RESTRICTED FUNDS

Restricted funds of £386,827 on the Balance Sheet at 31 December 2019 were made up of:

- £1 being the share capital of TCF-UK Endowment Ltd., a wholly owned subsidiary of the Charity. Notes 5 & 11 provide full details of this.
- £367,740 being the value at 31 December 2019 of quoted shares gifted in 2015 to the Charity from a donor for an endowment fund. The value of the shares when gifted was £353,100. During the year the value of the shares had increased by £6,960, from £360,780 at 31 December 2018.

The shares continue to be held by the Charity. The dividend income in 2019 has been applied towards the support costs of TCF schools built by that donor. Future dividend income and, potentially, any gains in the value of these shares, shall only be applied towards the support costs of existing and future schools built by that donor. The year end value was based on fair value being the closing price on the London Stock Exchange on 31 December 2019 (2018: £360,780).

- £19,086 received towards the end of 2019 and remitted to TCF in January 2020 (2018: £30,550);

4. TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life: each asset over its estimated useful life:

Office equipment - 33% on the reducing balance basis

	Office Equipment £
Cost	
At 01 January 2019	11,702
Additions in the year	1,809
At 31 December 2019	13,511
Depreciation	
At 01 January 2019	11,248
Charge for year	1,150
At 31 December 2019	12,398
Net Book Value	
At 31 December 2019	1,113
At 31 December 2018	455

Notes to the Financial Statements (continuation)

5. INVESTMENTS

Cost or Valuation	Equity Investment in Group Undertaking £	Listed Investments £	Total Investments £
At 01 January 2019	1	360,780	360,781
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	6,960	6,960
At 31 December 2019	1	367,740	367,741
Carrying Amount			
At 31 December 2019	1	367,740	367,741
At 31 December 2018	1	360,780	360,781

6. DEBTORS: Amounts falling due within one year

	2019 £	2018 £
Other Debtors	13,963	22,228

7. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Accruals	10,073	9,746
Other Creditors	-	-
Total	10,073	9,746

8. WAGES

	2019 £	2018 £
Salaries	172,510	157,982
Social Security Costs	13,655	15,555
Pension Contributions	3,458	1,970
Total	189,623	175,507
Average Number of Employees	5	5

No employee was paid more than £60,000 (2018: 1)

During the year, the charity received donations of £50,000 specified by the donor to defray the charity's salaries expenditure (2018: £25,000).

Notes to the Financial Statements (continuation)

9. OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are due in each of the following periods:

	2019 £	2018 £
Expiring: Within one year (6 months lease)	4,498	17,990
Later than one year and not later than five years	-	-
	<hr/> 4,498	<hr/> 17,990

The total operating lease expenditure included in the Statement of Financial Activities is £26,986 (2018: £23,224).

10. RELATED PARTY TRANSACTIONS

As in previous years, all the Trustees have made restricted and unrestricted donations to the Charity, the total of these donations in 2019 being £82,365 (2018: £117,315). None of the restricted donations require the Charity to alter significantly the nature of its existing activities. As in previous years, there were no payments made to any trustee and no other related party transactions.

11. TCF-UK ENDOWMENT LTD – Company Number. 11705468 (The “Endowment Subsidiary”)

On 30 November 2018, the trustees incorporated the Endowment Subsidiary as a wholly owned subsidiary of TCF-UK. The purpose of the Endowment Subsidiary is to receive and hold within it donations of income-generating trading assets such as residential property that could potentially be gifted in specie to TCF-UK. The Endowment Subsidiary was set up with a share capital of £1 and its three directors are also directors of TCF-UK. The Endowment Subsidiary has been dormant from incorporation to date with no bank account, no income or expenditure and no transactions other than its £1 share capital. The Endowment Subsidiary has therefore not been consolidated in the accounts of The Citizens Foundation (UK). The investment cost of £1 has been recorded in the accounts as per note 5.

12. ANALYSIS OF MOVEMENT OF UNRESTRICTED AND RESTRICTED FUNDS

	Balance 1 January 2019 £	Income £	Expenditure £	Funds 31 December 2019 £
Unrestricted Funds	109,091	688,266	638,717	158,640
Restricted Funds				
- Endowment Subsidiary	1	0	0	1
- Endowment Fund				
- Received	376,860	10,392	10,392	376,860
- Net Gain/(Loss) on Investment	(16,080)	6,960	-	(9,120)
- Endowment Fund	360,780	17,352	10,392	367,740
- Other Restricted Funds	30,550	992,169	1,003,633	19,086
Restricted Funds	<hr/> 391,331	<hr/> 1,009,521	<hr/> 1,014,025	<hr/> 386,827

Notes to the Financial Statements (continuation)

	Balance 1 January 2018 £	Income £	Expenditure £	Funds 31 December 2018 £
Unrestricted Funds	169,846	641,388	702,144	109,091
Restricted Funds				
- Endowment Subsidiary	-	1	-	1
- Endowment Fund				
- Received	376,860	10,092	10,092	376,860
- Net Gain on Investment	38,280	(54,360)	-	(16,080)
- Endowment Fund	415,140	(44,268)	10,092	360,780
- Other Restricted Funds	46,303	570,706	586,459	30,550
Restricted Funds	461,443	526,439	596,551	391,331

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds Investments £	Restricted Funds Others £	Total £
Fixed (Tangible) Assets	1,113	-	-	1,113
Investments	-	367,741	-	367,741
Cash at bank	153,637	-	19,086	172,723
Other Current Assets/Liabilities	3,891	-	-	3,891
Total	158,640	367,741	19,086	545,467
Total Restricted Funds			386,827	



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